

Method for Filing a Divorce in BELL County – Step 2

2. Spouse “Signs off” on the Divorce

- a. After receiving the file-stamped copy of the *1-Original Petition for Divorce*, deliver the copy along with the *4-Waiver of Citation*, and the *6-Final Decree of Divorce* to your spouse. Your spouse should keep the copy of the Petition and sign the *4-Waiver of Citation* in front of a notary and the *6-Final Decree of Divorce*. The Decree does not need to be notarized
- b. File the *4-Waiver of Citation* with the court by either taking it in person or by mailing it. A cover letter (*5-Letter to Clerk – Transmitting Waiver*) has been provided for you if you choose to mail it.
 - i. You must file the waiver at least 10 days before you finalize the divorce.

Call the Court Clerk to 1) set up a time to finalize your divorce (if you have not done so already) and 2) find out if there are any county-specific requirements you must fulfill before completing the divorce, such as paperwork or classes to attend. The Court Clerk office number in case you have questions for the court: 254-933-5197

I am here to assist you along the way. Email or call if you have any questions.

Thanks,

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